

Approved September 19th, 2010

Summer Swimming Operational Committee Meeting Minutes

Sunday April 25th, 2010 1:30-3:30pm

K.C. Irving Center, Acadia Room, Acadia University

Attendance: Eric Balsler (Summer Swim Representative), Sue Jackson (President, Swim NS), Bette El-Hawary (ED, Swim NS), Kim Adams (WB), Amanda MacDonald (CS), Sharlene VanRoessel (KM), Kelley Polley (WW), Mervin Goodyear (BB), Mike Dowell (MM), Sandi Graham-Muise (MD), Michelle Raiche-Marsden (CHH), Laura Barrett (CHH), Norma Patterson (BWB), Diane Arseneault (EHS), Rob Arseneault (EHS), Kerry-Lynn Washington (CS), Kerstin Hengar (WB), Donna Britten (WB), Trina Warren (NGW), Andrea LaRocque (MD), M.J. Laing (SMBB), Deanne Oickle (BWB)

Conference Call: Andy Kerr (Bridgetown)

Regrets: Chris Thoms (East Hants), Wanda Bolivar (SMBB), Jane Lordly (LM)

1. **Call to Order and Opening Remarks-** Eric Balsler called the meeting to order at 1:35pm.

→ Eric welcomed everyone to the meeting; introductions were given.

2. **Additions & Approval of Agenda-**

Additions to the agenda: None

Motion to approve the agenda:

Moved by Kim Adams/Sandi Graham-Muise- Motion carried

3. **Minutes of the September 13th, 2009 Meeting-Motion to approve the minutes:**
Moved by Kelly Polley / Laura Barrett- Motion carried

Business Arising from September 13th, 2009 Meeting Minutes-

→ **Action:** Sub-Committee Report on Provincials Alternate Event Order- DONE
(report under New Business)

→ **Action:** Clubs to try warm up procedure at Invitational Meets- This season.

→ **Action:** 13-14 Boys Access to Provincials- Michelle Raiche-Marsden (report under New Business).

4. **Summer Swimming Representative Report:** Eric was only able to attend one Swim Nova Scotia Board of Directors meeting throughout the winter; nothing to report over the winter season.

5. **Swim Nova Scotia-** Bette thanked everyone for changing the date of the meeting that was previously set. Bette will be attending meetings in Calgary this week and was unable to attend next weekend.

→ **Financial Report-** Bette circulated the Swim Nova Scotia draft summer financial statement. The financials are not closed out until September. Office Expenses include a portion of office rent, telephone, print costs and computer costs.

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Salaries include a portion of Bette's wages plus the summer students. Provincial's expenses include travel, accommodations for staff, and administrative costs for hy-tek meet manager (organization license).

→ Registration Fees- Fees will be \$20 for swimmers, club fee of \$75 small team/\$100 large team due on Friday July 16. Final date for new swimmers to register and be eligible for Provincials is August 1.

→ NCCP Update (Coaches Education) - All summer coaches must be educated in some formal NCCP swimming capacity: Assistant Coaches must be 'Swimming Teacher' certified and Head Coaches must be 'Fundamentals' trained. A Swimming 101 Course will be held in June (for Fundamentals). Swim Nova Scotia will be holding a coaches education session in June/July; the session would be split into administrative and technical. Swim Nova Scotia's Provincial Coach is available to do a technical session with coaches on stroke drills and mechanics. The administrative session would include how to submit protests, scratches, entries, etc. This session is not mandatory, but strongly suggested for all coaches (Head and Assistant coaches are welcome). Bette recommended doing the clinic on a weekday prior to the first meet of the season (week of June 28th). A separate administrative session can be organized for volunteer Team Managers if they cannot attend the same session as the coaches. **Action:** Clubs to email Bette by June 1st with what day/time would work best for their coaches to attend the session.

→ All Star Team- We are waiting for PEI to announce if they are hosting the Island Outdoor Invitational in June (traditionally it has been June 25-27th). If they do not host the meet they may do a dual meet with N.S.

6. **Officials** – Wendy has recently stepped down as the Officials Coordinator for Summer Swimming. The Chair of Officials for Swim Nova Scotia will be meeting with Wendy in June to develop a job description and then will appoint someone as the Coordinator. Everyone extended thanks to Wendy for doing a great job with the summer swimming program.

7. **Summer Provincials Report-**

→ Mervin Goodyear (Bedford Beavers) stated that Bedford has been on schedule with their planning for Provincials this summer. They will be circulating the sample merchandise in two-three weeks to all Clubs. The facility will be getting upgrades next season.

8. **2010 Meet Schedule-**

→ Everyone submitted their preferences for hosting a meet.

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- PEI is trying to organize a summer swimming program. They are interested in attending one of the Invitational meets. They are anticipating 10-15 swimmers this summer. Action: Host clubs wanting to open their Invitational meets they should email Bette.
- Kentville would like to run their meet as an invitation only meet. Discussion on the pros and cons of doing this. It was decided for this season to keep it as a Province wide meet.
- Adjustment was made to the A/B orders to ensure that not all of the B meets were held on Saturday's.

9. **Old Business-**

- None

10. **New Business-**

- 2011 Provincials- Bridgewater came forward to host the meet. August 19-21st, 2011.
- Provincials Alternate Event Order- Committee Report. The Committee met in October and developed an alternate event order. Which event gets dropped if we had to drop the 5th event? Should not be the IM. Based on last year's scenario, there would have been a few changes in the top awards or the all star team. You could average the points based on the number of events swum (4 or 5).
- Summer Swim Rep Position & Governance- Eric Balsler's term is up; he is willing to renew his term if there is nobody else willing to do it. Amanda MacDonald has offered to take over the term as the Summer Swimming Representative. Bette and Eric met over the winter and would like to propose the option of adding another meeting during the winter season if required. There was a suggestion for Bette to send an email in November to the clubs to see if there are any items that need to be discussed that would require a meeting in January.
- 13-14 Boys Access to Provincials- Michelle Raiche-Marsden gave an update on the standards and berths. Recommendation to change the 13-14 boys standards, they would become slightly easier. All other standards will stay the same. Michelle will send Bette

11. **Next Meeting-** Sunday September 19th, 2010 1:30pm in Wolfville with conference call capabilities.

12. **Adjournment-** Motion to adjourn by Sandi Graham-Muise at 3:30pm.