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Web-page | [www.swimnovascotia.com](http://www.swimnovascotia.com)

**Summer Swimming Committee  
Meeting Notes  
Sunday April 30, 2017- 1:00pm  
Halifax**

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**Attendance:** Sue Jackson (Chair), Bette El-Hawary (Swim NS), Nathan Mendel (CGC), Belinda MacGibbon (BB), Danielle Keough (WJW), Stephen Goodyear (BB), Susan James (EHS), Barbara MacDougall (WW), Dawn Miller (WW), Madeleine Myers (CHH)

**Conference Call:** Lisa Lebrasseur (WB), Keri Warwick (CS), Natalie McMaster (MD), Cathy Sapp (SMBB), York Friesen (BL), Angie LeBlanc (LM), Andrea Gaudet (SMBB), Jennifer Hilborn (WB)

**Regrets:** Brenda Severence (BWB), Joe Yurchesyn (CHH)

1. **Call to Order & Welcome**- Round table introductions took place. Sue welcomed everyone to the meeting.
2. **Additions & Approval of the Agenda**- No additions; Madeleine Myers/Dawn Miller to Approve the Agenda as presented. Carried.
3. **Minutes of the September 11<sup>th</sup>, 2016 Meeting**- No errors or omissions; Susan James/Belinda MacGibbon to Approve the Minutes as circulated. Carried.
4. **Business Arising from September 11<sup>th</sup>, 2016 Meeting**  
→ *None*
5. **Swim Nova Scotia Update**  
→ **Coach Membership**- All Coaches must follow the Swim Nova Scotia Coach Membership policy and be fully registered with Swim NS annually. Membership not only includes submitting a membership fee, but it also requires Coaches 18+ to submit a Criminal Record Check (one must be on file; copies from other organizations are acceptable) and that they have a minimum NCCP Coach Certification. Bette reviewed the NCCP Coaching Education program and options for Coaches to obtain certification. These details are outlined on the Swim NS webpage under the 'Coaches' tab and also in the Coach Membership Policy. Coaches that are not members or not in compliance are not covered under Swim NS insurance. A reminder email will be circulated to the summer Clubs.



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- NCCP Courses- A Community Swim Coaches Course is scheduled to take place on May 28 in Halifax; and a 101 Course is scheduled to take place June 16-18 in Halifax. Details have been posted on the Swim NS webpage and emailed to teams. Reminders will be sent closer to the registration deadlines.
- 2016 Summer Financial Statements- Reviewed; grants include Summer Student Employment grants and other grants related to the summer program. Suggestion to add a note to the bottom that includes retained earnings from year-to-year if possible.
- 2017 Membership Fees and Deadlines- All swimmers must be registered by July 7<sup>th</sup>; fees should be accompanied with a hard copy of swimmers and an electronic copy of the hytek roster file. As new swimmers are added to teams, Clubs must notify Swim NS and remit fees. Coach deadlines noted earlier. Discussion on the membership dates for swimmers; the Swim NS Board will be reviewing the status for Summer swimmers. Currently it is July-June; thus, causing confusion as they need to fall under the SNC policy: September 1<sup>st</sup>-August 31<sup>st</sup>.
- 2017 Schedule of Events- Circulated in January. Noted to add the location of Provincials (Windsor).
- 2017 All Star Team- The preliminary date was sent to teams in March; information will be finalized in the coming weeks and sent to teams to distribute to their families.
- Swim NS Summer Staff- Swim NS will be hiring Summer Students based on the number of grants received. We hope to have this announced next week.

6. 2017 Provincials Host- Windsor Bluefins & Cole Harbour Hurricanes gave a verbal update:

- Merchandise order forms will be circulated to teams via Swim NS in early July; awards have been ordered; plans are well underway securing sponsors; accommodations were secured and circulated via Swim NS. Information will be available on the Windsor Bluefins webpage.



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7. New Business-

- 2018 Provincials Host- Bedford Beavers has agreed to host August 17-19, 2018. Dates are filled through to 2021 for hosts of Provincials; if Clubs are seeking to host in 2022 (or beyond) please let Swim NS know.
- Awards- Question on the large/small team split; the number is based on an average and is not updated annually. There will always be a discrepancy amongst teams; we have teams ranging in size from 10-150...

8. Next Meeting- September 10<sup>th</sup>, 2017 1:00pm, Sport NS Building/Conference Call

9. Adjournment- 1:50pm