

Approved May 1st, 2011

Summer Swimming Operational Committee Meeting Minutes

Sunday January 30th, 2011 1:30-3:30pm

K.C. Irving Center, Acadia Room, Acadia University

Attendance: Amanda MacDonald (Summer Swim Representative), Sue Jackson (President, Swim NS), Bette El-Hawary (ED, Swim NS), Ken Shea (BB), Michelle Raiche-Marsden (CHH), Mike Dowell (MM), Eric Balser (MM), M.J. Laing (SMBB), Kelly Polley (WW), Heather Travers (BB),

Conference Call: Kristen Cockerill (CS), Andrea LaRocque (MD), Donna Ford (NGW)

Regrets: Bruce Phinney, Jim Duff, Laura Barrett (CHH), Donna Britten (WB), Diane Arseneault (EHS),

1. **Call to Order and Opening Remarks-** Amanda MacDonald called the meeting to order at 1:35pm.

→ Amanda welcomed everyone to the meeting; introductions were done around the table.

2. **Additions & Approval of Agenda-**

Additions to the agenda: Officials

Motion to approve the agenda:

Moved by Kelly Polley/Ken Shea- Motion carried

3. **Minutes of the September 19th, 2010 Meeting-Motion to approve the minutes:** Item 4, paragraph needs to be finished as follows: 'Summer Swimming Representative' **Moved by Eric Balser / Michelle Raiche-Marsden- Motion carried**

4. **Business Arising from September 19th, 2010 Meeting Minutes-**

- i. *Bette to email the current complete winter training policy that was approved on September 11th, 2006 with a note about the one exhibition competition that swimmers are allowed to compete in-* Done
- ii. *Clubs to email names of coaches wanting to join the LTAD sub-committee this fall-* Done, members include Michelle Raiche-Marsden, Tavia Raiche-Marsden, Amanda MacDonald, Duncan MacDonald. Note that there were additional Coaches interested, however
- iii. *Bette to provide a copy of the 2010 summer financials at the next meeting-* Item 5
- iv. *Decision to be made at the next meeting on the inclusion or elimination of the "B" relays or a formula on the number of relays allowed based on team size-* Table to May 2011 Meeting

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5. **Swim Nova Scotia Financial Report:**

→ Bette received a copy of the financial statements from the Bookkeeper on Saturday afternoon; the statements show a loss of \$4,640.00, however Bette needs to clarify revenues from Summer Provincials (\$2 entry fee) and the Summer Employment Grants (Swim NS received two grants, but hired three students). Expenses are listed; Summer Provincials includes the cost of the awards (trophies) and t-shirts; VISA includes accommodations for Summer Students at Provincials/Invitational meets; Administrative expenses include Computer, Phone, Printing, General Office, etc.

Action: Bette to follow up on revenues from Employment Grant and Provincials and circulated updated 2010 Financials.

6. **Swim Nova Scotia By-Laws Update-**

→ Bette gave a verbal update on the Swim Nova Scotia By-Laws; the Swim NS Board endorsed the By-Laws at yesterday's Board meeting. The feedback from the Board was very positive. Swim Nova Scotia established a sub-committee in July 2010 to bring the review of the current By-laws (which were established in 1996) with a Consultant from the Canadian Center for Sport and Law (former Yarmouth Whitecaps swimmer, Steve Indig). The By-Laws have been trimmed down to 12 pages from the current 30+ pages and are much easier to read and understand. The major change to the By-laws is the structure of the Board of Directors; the recommendation is to downsize to a Board of 9 (7 voting and 2 ex-officio members) from the current 16-20 member Board. The goal is to have more active working committees; additional working committees will be added (some similar to the current Summer Swimming Committee Model). Bette reviewed the Organizational Chart and explained the additional Committees. Terms of Reference will need to be established with approval of the new Board. A transition plan was also developed to move towards the new Board structure. A draft copy of the By-Laws, Organizational Chart and Transition Plan will be circulated to the Swim Nova Scotia membership in early February to review; approval would take place at the General Meeting on June 4th. Feedback is welcome from the membership until April (notice of motion will be circulated by May 4th).

7. **Long Term Athlete Development Committee Report-**

A copy of the proposed new Summer Swimming Structure was circulated via email. The Sub-Committee has not made any final decisions at this time; they continue to collect data and do research once all of the information required is gathered they will circulate their recommendation (by early April). The three goals of the proposal were listed in the document; one of the main focuses will be on educating both Coaches and Officials. We feel that these are very important in moving forward. Michelle Raiche-Marsden reviewed the Year 1 and

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2 recommendations. She will be sending Bette a summary of the Committee's work to date for Clubs to review and provide input back to Bette by March 4th, 2011. It is important that we hear from the Clubs what they feel their membership loves about the current summer swimming program and where there is room for improvement. The Committee's work is based on the Canadian Sport For Life Long Term Athlete Development strategy, which Swimming Canada has implemented and has now mandated to the Provinces to adhere to. Swim Nova Scotia began reviewing their existing programs about four years ago to begin to move in line with the LTAD. Information can be found at the following url: <https://www.swimming.ca/ltad>. The key to the proposed recommendations will be education; it is important that the Presidents, Coaches and Officials are well educated. It will be up to Swim Nova Scotia to ensure that Coaches are trained accordingly. The overall goal will be to provide the best swimming program possible for Summer Swimming. A detailed report will be presented at the May 2011 meeting; the Committee will request feedback over the Summer and hope to present the updated recommendations in September 2011 and get approval from the Clubs for implementation in 2012.

8. **Year Round Training Policy-**

A copy of the updated Policy was circulated. There is no change to the actual policy at this time; the policy was updated along with all of the other Swim Nova Scotia policies so they all line up and read the same. The 'Declaration & Complaint' procedure has been adjusted to reflect the current policies of Swim Nova Scotia. A copy of all of the Swim Nova Scotia policies will be provided to Clubs on a CD at the May meeting; one copy per Club will be available. Clubs are free to burn additional copies of the disc or email specific policies to their appropriate members.

9. **New Business-**

⇒ Officials- Kelly Polley requested that the names of the Chair(s) of Officials be circulated as soon as possible. Bette stated that they would be announced in April. If Clubs would like to organize Officials Clinics in their area they can contact Bette with the date/location and which level clinic they are looking for and Swim Nova Scotia will provide an Official to conduct/organize the clinic.

⇒ Meet Dates- Kelly Polley noted that the Waeg would host their meet on Saturday July 2nd, despite Canada Day being the day before. Bette requested that anyone wishing to host a meet should send their preferred dates as soon as possible.

10. **Next Meeting-** Sunday May 1st, 2011 at Acadia University at 1:30pm.

11. **Adjournment-** Motion to adjourn by Kelly Polley at 2:45pm.