

Approved September 18<sup>th</sup>, 2011

## Summer Swimming Operational Committee Meeting Minutes

Sunday May 1<sup>st</sup>, 2011 1:30-3:30pm

K.C. Irving Center, Acadia Room, Acadia University

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**Attendance:** Amanda MacDonald (Summer Swim Representative), Sue Jackson (President, Swim NS), Bette El-Hawary (ED, Swim NS), Susan Rizcallah (BB), Rob Arsenault (EH), Diane Arsenault (EH), Brian Bourbonnier (CHH), Judy Raiche (CHH), Jurgen Griegoschewski (DD), Paul Saulnier (DD), Donna Britten (WB), Michelle Bregante (WB), Donna Board (NGW), Heidi Miller (SWAT), Jane Lordly (LM), Angie LeBlanc (LM), M.J. Laing (SMBB), Kelly Polley (WW), Heather Travers (BB)

**Conference Call:** Andrea LaRocque (MD), Deanne Oickle (BWB), Kirk Lycett (BSK)

**Regrets:** Laura Barrett (CHH), Michelle Raiche-Marsden (CHH)

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1. **Call to Order and Opening Remarks-** Amanda MacDonald called the meeting to order at 1:31pm.

→ Amanda welcomed everyone to the meeting; introductions were done around the table.

2. **Additions & Approval of Agenda-**

**Additions to the agenda:** None

**Motion to approve the agenda: Heidi Miller/Donna Britten- Motion carried**

3. **Minutes of the January 30<sup>th</sup>, 2011 Meeting-Motion to approve the minutes: Heidi Miller / Rob Arsenault- Motion carried**

4. **Business Arising from January 30<sup>th</sup>, 2011 Meeting Minutes-**

- **Action:** Decision to be made at the next meeting on the inclusion or elimination of the "B" relays or a formula on the number of relays allowed based on team size- To Do
- **Action:** Bette to follow up on revenues from Employment Grant and Provincials and circulated updated 2010 Financials- Done.

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5. **Swim Nova Scotia Update:**

- **Swimmer/Club Registration-** Fees will be \$20 for swimmers, club fee of \$75 small team/\$100 large team due on Friday July 15. Final date for new swimmers to register and be eligible for Provincials is August 1. Hy-tek rosters should be submitted by July 15<sup>th</sup> with the fees matching the roster (please mail a print out of your hy-tek roster with your cheque).
- **Coach Registration-** All Coaches (18 & Over) must submit a Criminal Records Check (by July 15<sup>th</sup>) and all Coaches must be registered with Swimming Canada and the Canadian Swim Coaches Association. To register you must email Swim Nova Scotia with the following information: Name, Date of Birth, Address, Phone Number and valid Email Address. Fees are \$55; if a Coach has been Coaching with another program this season, they may already be registered. Please email Swim Nova Scotia with their name and this can be verified. Clubs will not be able to enter meets after July 15<sup>th</sup> if their Coaches do not meet the membership requirements.
- **NCCP Update (Coaches Education) -** All summer coaches must be educated in some formal NCCP swimming capacity: Assistant Coaches must be 'Swimming Teacher' certified and Head Coaches must be 'Fundamentals' trained. A Swimming 101 Course will be held June 24-26<sup>th</sup> (for Fundamentals). Swim Nova Scotia will be holding a coaches education session in June/July. This session is not mandatory, but strongly suggested for Head and Assistant Coaches.
- **Summer All-Star Team-** Details are still to be finalized; the date has changed to June 13<sup>th</sup>. Bette will circulate the information once it has been finalized by Summerside.
- **Officials Update-** We are waiting for confirmation on the Summer Officials Chair position.
- **Summer Swimming Coordinators-** Bryan Fumerton and Leah Davidson will be returning this summer. Bryan began working last week and Leah will begin this week. A third student will be hired at the end of May or early in June. The Summer Swimming email account is now up and running.

6. **2011 Meet Schedule-** Circulated, thanks to all of the clubs for being flexible in the dates to host meets. ***Motion: Moved by Heather Travers/Diane Arseneault to accept the meet schedule as presented.*** Carried.

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7. 2011 Summer Provincials Update- Deanne Oickle gave an update on behalf of the Bridgewater Barracudas.
  - The Club continues to work on sponsorship.
  - A new clothing supplier is being investigated. They will be selling t-shirts (yellow), long sleeve shirts (navy), toques and possibly shorts and girls tank tops. Clothing samples will be distributed at the first swim meet of the season.
  - The logo has been designed and will be included on the merchandise.
  - The competition times/date have been finalized with the pool.
  - An Alumni event on Saturday is being planned as it is the 39<sup>th</sup> anniversary of the pool.
  - Accommodations are challenging in the Bridgewater area that weekend. Deanne will send Bette a list of names of the accommodations in the area for distribution to the Summer Clubs.
8. **Long Term Athlete Development Committee Report-** Thanks to the Committee Members for their work on this Committee to date. Bette circulated a hard copy to everyone to review and gave the group an opportunity to provide some feedback. Moving forward, everyone is asked to share this information with their Executive/Coaches and provide questions, comments, feedback directly to Bette at Swim Nova Scotia by August 1<sup>st</sup>, 2011. Once feedback is received responses will be sent to everyone, if any updates to the program are required the updated draft will be circulated prior to September. At the end of August the Committee will be able to finalize the graduating time standards and the templates as the results from some of the new events are required. Discussions took place around ensuring the length of the meets are not extended; we do not want to add time to practices for the in-house events, however Coaches may need to be creative to make them work. The Coaches Education session in July will be the ideal opportunity for Coaches to express their concerns and their unique situations and have Swim Nova Scotia provide some suggestions to make the events work. Officials education will also be key to ensure Coaches have full access on deck during the Invitational meets and have the opportunity to give immediate feedback to their swimmers; marshaling will need to take place later, swimmers for upcoming heats should only be marshaled to limit the amount of time the swimmers are waiting to swim.
9. **New Business-**
  - ⇒ **Election of Summer Swimming Rep-** Nomination for Amanda MacDonald to continue as the Summer Swimming Rep for one more term. Nomination by MJ Laing and Judy Raiche. Accepted.
10. **Next Meeting-** Sunday September 18<sup>th</sup>, 2011 at Acadia University at 1:30pm.
11. **Adjournment-** Motion to adjourn by Heather Travers at 3:25pm.