

Approved April 19, 2015

## Summer Swimming Operational Committee Meeting Minutes

Sunday September 14, 2014 1:00pm

Sport NS Building, 5516 Spring Garden Rd, Halifax

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**Attendance:** Ken Shea (Summer Swimming Representative), Sue Jackson (President, Swim NS), Bette El-Hawary (ED, Swim NS), Charles Williams (WW), Kelly Polley (WW), Karen Heukshorst (EH), Michelle Bregente (WB), Tania Williamson (WB), Blair Lipsett (BWB), Mark Swinamer (CHH) Barbara MacDougall (WW),

**Conference Call:** Mike Dowell (MM), Jane Lordly (LM), Chassidy Jakeman (CS), Jackie Dwyer (SMBB)

**Regrets:** Cindy Hutchison (BSK)

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1. **Call to Order and Opening Remarks-** Ken Shea called the meeting to order at 1:05pm.

2. **Additions & Approval of Agenda-**

*Additions to the agenda: None*

*Motion to approve the agenda: Charlie Williams/Mark Swinamer Motion carried*

3. **Minutes of the April 13<sup>th</sup> 2014 Meeting-***Motion to approve the minutes as circulated: Blair Lipsett/Michelle Bregente- Motion carried*

4. **Business Arising from April 13<sup>th</sup>, 2014 Meeting Minutes-**

→ *Reminder that Ken Shea's term will expire as Summer Swimming Representative (Spring 2015); if anyone is interested please contact Ken or Bette.*

5. **Swim Nova Scotia Update-**

- Thanks to the three Summer Swimming Coordinators for another great season.
- Swim Nova Scotia Financial Statements-
  - Bette reviewed the 2013 Summer Financial Statements.
  - There was a changeover in bookkeepers with Swim Nova Scotia; we are trying to ensure all expenses are accounted for correctly.
  - Revenues should be straightforward; there is the potential that registration fees will increase for 2015 Summer. The Swim Nova Scotia Finance Committee and Board of Directors will be making a decision later this Fall- Clubs will be notified as soon as possible. It was noted that we received two employment grants (one Federal and one Provincial), however the number of approved weeks was less than in the past.

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- Expenses- SNC- fees are sent to SNC for registration (\$2/swimmer); Office Supplies are expenses related to office supplies, versus Office Expenses that relate to photo copy and other Sport Nova Scotia administrative expenses; Wages are a combination of the three Summer Coordinators (80%) and the Executive Director (10%); Swim Nova Scotia will be reviewing the need for staff throughout the Spring/Summer. The Summer Swimming expense line contains some miscellaneous items that should be moved to other expense lines (hotels, awards, meals, etc.).
6. **2014 Summer Swimming Provincials Wrap Up-** Ken Shea
    - Bedford is looking at a slight surplus; major expenses included purchasing awards and pool rentals. They had approximately \$12,000 in sponsorships; additional revenues came from the silent auction, dunk tank, program sales and canteen.
    - A written report will be circulated to Swim Nova Scotia later this fall.
    - Bette will circulate Cole Harbour's Financial Report from Provincials 2013.
    - Thanks to SMBB for their assistance throughout the weekend, in particular assisting with the snow cones.
  7. **2015 Provincials Host-** Waeg is confirmed to host August 14-16, 2015. Their main concern is corporate sponsorship; they have a membership meeting scheduled to take place in October and they will start seeking out sponsors for the event at that time.
  8. **2016 Provincials Host-** Please let Bette know as soon as possible if your Club is able/interested in hosting. Clubs can also look at co-hosting the event. Potential opportunity for the entry fees for Provincials remain the same and go towards the host club to offset a portion of their expenses- this will be discussed at the next meeting.
  9. **2014-15 Year Round Training Policy-** The LTAD Committee reviewed the document from last year no changes were made. No questions.
  10. **LTAD Committee Update-**
    - a. **Review of 2014 Competition Structure/2015 Competition Structure-** No major changes established for 2015; Bette reviewed the document and the review from the Committee. Discussion on the inclusion of the Participation swimmers throughout the weekend- if

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anyone has any suggestions please email Bette- perhaps a Participation Relay early on Saturday morning.

- 100m IM in both templates worked well
  - 50m Kick- is there a way to move this to an in-house event? Have the kick as a qualifier for Provincials? The Committee has discussed this and feels that Kick is a vital skill for swimming and is still required at the invitational meets.
  - 400m Free- support to continue this; everyone agreed.
  - Finish times are still too long; meets should end no later than 5:00pm; suggest moving 50m Kick out of the templates (above). Or the addition of a third template.
  - Dates of hosting invitational meets were discussed. Clubs are asked to send Bette their dates by November 2014.
  - Any further comments should be sent to Bette as soon as possible. Bette will send meet finish time suggestions to the LTAD Committee.
  - There is an opportunity for Swim Nova Scotia to host an All Star Camp in Bridgewater on October 3. Bette is working on the details for this opportunity and will circulate once finalized.
- b. 2015 Provincials Qualifying Standards- No changes to the standards for 2015; they will be reviewed at the end of 2016 when more data is available.

11. **New Business**-

- a. **Coaches Meeting**- This year's Coaches Meeting was cancelled; Swim Nova Scotia sent an email to Coaches with some suggested dates and a request for topics, feedback from the Coaches was that a session was not needed. In the future we will include the Presidents on this request.
- b. **Provincials Awards**- Request that the Small team winners receive a trophy (in line with Large team winners). ***Motion to have trophies for Small Team winners at Provincials: Tania Williamson/Kelly Polley Motion carried***

12. **Next Meeting**- TBD winter 2015

13. **Adjournment**- Motion to adjourn by Kelly Polley at 2:35pm.