



Kentville Marlins Swim Team

192 Murphy Lake Rd., Murphy Lake, Nova Scotia, B4N 3V8

(902) 679-8749, kentvillemarlins@gmail.com

www.Kentvillemarlins.ca

Head Coach Job Description

General Description:

The Head Coach is responsible for the overall development and implementation of the Kentville Marlins summer swimming program, which runs from June 25, 2018 to August 20, 2018. (240 to 300 hrs) Evening and weekend availability is mandatory for practices and swim meets. See Swim Nova Scotia web site for the summer swim meet schedule.

Skill and Profile

- Life-guarding Certification and National Coaching Certification level 1, trained as a 'Fundamentals Coach'.
- Good interpersonal, good organizational and good verbal communication skills
- The ability to inspire confidence and motivate performers
- The ability to enforce discipline without losing the fun component
- Perseverance and patience
- In-depth knowledge of and enthusiasm for swimming
- Has been registered as a full-time student in the previous academic year and have has been accepted and plans to return in the next academic year.

Responsibilities

Design Practice

- Design programs for different levels of swimmers within the first week of the season.
- Design and run dry land training and/or stretching program.

Hy-Tek Maintenance

- Maintain and update the Hy-Tek system with the individual times, needs, programs etc.
- Keep an ongoing record of swimmers' times to submit for proper seeding at Provincials

Swim Meet Preparation

- Hold practices and coordinate with swim meet requirements, including sending the lists of swimmers with times to club presidents by Wednesday before the meet.
- Run time trials during the last two weeks of July and submit to Swim Nova Scotia for Hy-Tek
- Liaise with Swim Nova Scotia, sharing that information with all parents
- Support planning for our own meet and attend a min of 5 away meets.
- Prepare the team for, and attend Provincials.

Working with Club Executives

- Report to the club president and communicate with parents regarding the swimmer needs and improvements, as necessary.
- Hold registration and keep an up to date list of swimmers, contacts and emergency information sheets.
- Recruit swimmers.
- Help in fund raising events to make up weekly hrs when required
- Keep office and canteen area tidy.

Due prior to May 15, 2018, Send Résumé & Cover Letter to:

Joe Cross

President, Kentville Marlins Swim Team

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